FORM 10-CE - Annual Procurement Plan or Procurement Monitoring - By Office or Department

ANNUAL PROCUREMENT PLAN

PROGRAM : 10
SUB-PROGRAM : 10
PROJECT : 0000000000000

COST CENTER CODE : 0010
COST CENTER NAME : Office of the Mayor

Code (UNSPSC)	Description of Project	Allotment Class	Source of Funds	Mode of Procurement	Procurement Activities					Source of Funds	Estimated Budget				Remarks
					Ads/Post of IB	Pre-proc Conf	Eligibility Check	Sub/Open of Bids	Notice of Award			Total	MOOE	CO	Supplies to be purchased
	Office of the Mayor														
	Rental of Photocopier	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement	N/A	N/A	N/A	10-Jan-2022	10-Jan-2022	101	10,000.00	10,000.00			
	Rental of Photocopier - Photocopier Rental for the Office of the Mayor									101	10,000.00	10,000.00			
	Printing Services	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement	N/A	N/A	N/A	10-Jan-2022	10-Jan-2022	101	20,000.00	20,000.00			
	Printing Services - Printing Services for the Office of the Mayor									101	20,000.00	20,000.00			
	Repairs and Maintenance - Repairs and Maintenance of Office	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	10,000.00	10,000.00			
	Repairs and Maintenance - Repairs and Maintenance of Office									101	10,000.00	10,000.00			
	Repairs and Maintenance - Repairs and Maintenance of Office	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	10,000.00	10,000.00			
	Repairs and Maintenance - Repairs and Maintenance of Office									101	10,000.00	10,000.00			
	Office Supplies	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Office Supplies - Office Supplies for the Office of the Mayor									101	20,000.00	20,000.00			
	Medicines	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Medicines - Medicines for the Office of the Mayor									101	20,000.00	20,000.00			
	Medical, Dental and Laboratory Supplies	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Medical, Dental and Laboratory Supplies - Medical, Dental and Laboratory Supplies for the Office of the Mayor									101	20,000.00	20,000.00			
	Food Supplies	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Food Supplies - Food Supplies for the Office of the Mayor									101	20,000.00	20,000.00			
	Fuel and Lubricants	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Fuel and Lubricants - Fuel and Lubricants for the Office of the Mayor									101	20,000.00	20,000.00			
	Electricity Expenses	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Electricity Expenses - Electricity Expenses for the Office of the Mayor									101	20,000.00	20,000.00			
	Water Expenses	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Water Expenses - Water Expenses for the Office of the Mayor									101	20,000.00	20,000.00			
	Telephone Expenses	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement	N/A	N/A	N/A	10-Jan-2022	10-Jan-2022	101	20,000.00	20,000.00			
	Telephone Expenses - Telephone Expenses for the Office of the Mayor									101	20,000.00	20,000.00			
	Internet Subscription Expenses	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Internet Subscription Expenses - Internet Subscription Expenses for the Office of the Mayor									101	20,000.00	20,000.00			
	Cable, Satellite, Telegraph and Radio Expenses	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Cable, Satellite, Telegraph and Radio Expenses - Cable, Satellite, Telegraph and Radio Expenses for the Office of the Mayor									101	20,000.00	20,000.00			
	Postage and Courier Services	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Postage and Courier Services - Postage and Courier Services for the Office of the Mayor									101	20,000.00	20,000.00			
	Rent/Lease of Buildings and Facilities	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement	N/A	N/A	N/A	10-Jan-2022	10-Jan-2022	101	20,000.00	20,000.00			
	Rent/Lease of Buildings and Facilities - Rent/Lease of Buildings and Facilities for the Office of the Mayor									101	20,000.00	20,000.00			
	Rent/Lease of Equipment for Office Use	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Rent/Lease of Equipment for Office Use - Rent/Lease of Equipment for Office Use for the Office of the Mayor									101	20,000.00	20,000.00			
	Rent/Lease of Other Property and Equipment	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Rent/Lease of Other Property and Equipment - Rent/Lease of Other Property and Equipment for the Office of the Mayor									101	20,000.00	20,000.00			
	Subscription Expenses	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Subscription Expenses - Subscription Expenses for the Office of the Mayor									101	20,000.00	20,000.00			
	Taxes, Duties and Licenses	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Taxes, Duties and Licenses - Taxes, Duties and Licenses for the Office of the Mayor									101	20,000.00	20,000.00			
	Other Maintenance and Operating Expenses	Maintenance and Other Operating Expenses		Negotiated Procurement - Small Value Procurement				10-Jan-2022		101	20,000.00	20,000.00			
	Other Maintenance and Operating Expenses - Other Maintenance and Operating Expenses for the Office of the Mayor									101	20,000.00	20,000.00			
	Financial Assistance/Subsidy														
	Financial Assistance/Subsidy - Financial Assistance/Subsidy for the Office of the Mayor									101	20,000.00	20,000.00			
	Other Expenses														
	Other Expenses - Other Expenses for the Office of the Mayor									101	20,000.00	20,000.00		

	Mrs. Sujatha Sundar	14/01		Mathematics Physics Chemistry Computer Science	N/A	N/A	14/01/15	14/01/15	17	01.08.09	31.08.09			
	Mrs. Lakshmi Sankar Nathan	28/01		Mathematics Physics Chemistry Computer Science	N/A	N/A	28/01/15	28/01/15	17	01.08.09	31.08.09			
	Mrs. Sujatha Ramachandran	28/01		Tamil	N/A	N/A	28/01/15	28/01/15	17	01.08.09	31.08.09			
	Mrs. Sujatha Sundar	28/01		Mathematics Physics Chemistry Computer Science	N/A	N/A	28/01/15	28/01/15	17	01.08.09	31.08.09			
	Mrs. Lakshmi Sankar Nathan	28/01		Mathematics Physics Chemistry Computer Science	N/A	N/A	28/01/15	28/01/15	17	01.08.09	31.08.09			
	Mrs. Sujatha Sundar	28/01		Mathematics Physics Chemistry Computer Science	N/A	N/A	28/01/15	28/01/15	17	01.08.09	31.08.09			
	Mrs. Sujatha Ramachandran	28/01		Tamil	N/A	N/A	28/01/15	28/01/15	17	01.08.09	31.08.09			
	Mrs. Sujatha Sundar – Mathematics, Physics, Chemistry, Computer Science	28/01		Mathematics			28/01/15		17	01.08.09	31.08.09			
	Mrs. Sujatha Sundar – Mathematics, Physics, Chemistry, Computer Science	28/01		Mathematics			28/01/15		17	01.08.09	31.08.09			
	Mrs. Sujatha Ramachandran – Tamil	28/01		Tamil			28/01/15		17	01.08.09	31.08.09			
	Mrs. Sujatha Sundar – Mathematics, Physics, Chemistry, Computer Science	28/01		Mathematics			28/01/15		17	01.08.09	31.08.09			
	Mrs. Sujatha Sundar	28/01		Mathematics			28/01/15		17	01.08.09	31.08.09			
	Mrs. Sujatha Ramachandran	28/01		Tamil			28/01/15		17	01.08.09	31.08.09			
	Mrs. Lakshmi Sankar Nathan – Mathematics, Physics, Chemistry, Computer Science	28/01		Mathematics			28/01/15		17	01.08.09	31.08.09			
	Mrs. Sujatha Sundar	01/08/15		Mathematics Physics Chemistry Computer Science	N/A	N/A	01/08/15	01/08/15	17	01.08.09	31.08.09			
	Mrs. Sujatha Ramachandran	01/08/15		Tamil			01/08/15		17	01.08.09	31.08.09			
	Mrs. Sujatha Sundar	01/08/15		Mathematics Physics Chemistry Computer Science	N/A	N/A	01/08/15	01/08/15	17	01.08.09	31.08.09			
	Mrs. Sujatha Ramachandran – Tamil	01/08/15		Tamil			01/08/15		17	01.08.09	31.08.09			
	Mrs. Lakshmi Sankar Nathan – Mathematics, Physics, Chemistry, Computer Science	01/08/15		Mathematics			01/08/15		17	01.08.09	31.08.09			
	Mrs. Lakshmi Sankar Nathan – Mathematics, Physics, Chemistry, Computer Science	01/08/15		Mathematics			01/08/15		17	01.08.09	31.08.09			
	Mrs. Sujatha Ramachandran – Tamil	01/08/15		Tamil			01/08/15		17	01.08.09	31.08.09			
	Mrs. Sujatha Sundar	01/08/15		Mathematics Physics Chemistry Computer Science			01/08/15		17	01.08.09	31.08.09			
	Mrs. Sujatha Ramachandran	01/08/15		Tamil			01/08/15		17	01.08.09	31.08.09			
	Mrs. Lakshmi Sankar Nathan	01/08/15		Mathematics			01/08/15		17	01.08.09	31.08.09			
	Mrs. Sujatha Sundar	01/08/15		Mathematics

NUAL PROCUREMENT PLAN SUMMARY

REGION:
PROVINCE:
CITY/MUNICIPALITY:

CALENDAR YEAR: 2023
OFFICE/DEPARTMENT:

Summary by Office

Department	Head of Department / Office	Total Cost
Mayor's Office	HON. GIAN PIERRE O. DE DIOS	**24,075,520.34**
Sangguniang Bayan	HON. JOCELYN C. PUNZALAN	**778,000.00**
Human Resource	TERESITA T. QUINDARA	**113,000.00**
MPDC	GABRIEL T. TILDE,EnP	**199,000.00**
Civil Registrar	MARIA EVELYN SIOBAL	**103,000.00**
Budget Office	TERESITA T. QUINDARA	**109,000.00**
Treasury Office	FERDINAND P. CLARIN	**226,500.00**
Accounting Office	KEY ANN O. VICENTE	**117,000.00**
Assessor's Office	MONALIZA A. TABAG	**141,000.00**
Health Office	DR. PRINCESS G. ANTONIO,MD	**1,905,000.00**
MSWD	MARICAR C. BUTAY	**816,632.38**
Agriculture Office	ALVIN A. BUTAY	**3,090,000.00**
Engineering Office	ENGR. CARLO Y. SILVA	**129,000.00**
MEMO	JOEYLYN P. MONTERO	**3,482,000.00**
MDRRMO	NICK V. SALAZAR	**2,756,083.33**
Special Education Fund		**558,000.00**
		38,598,736.05

Prepared By:

Head, BAC Secretariat

Approved By:

Local Chief Executive